

Maryland Army National Guard

TRADITIONAL (M-DAY) POSITION VACANCY ANNOUNCEMENT

OPENING DATE 3-Nov-11 CLOSING DATE 3-Dec-11 BOARD DATE (TO BE DETERMINED)

POSITION TITLE: Plans & Policy Officer PARA/LIN: 240B / 02 AOC/SSI/FA/MOS: 90A

HIGHEST GRADE AUTHORIZED: Major (O4) BRANCH: QM

ORGANIZATION & LOCATION: G4 - MDARNG, JFHQ
Fifth Regiment Armory
29th Division Street
Baltimore, Maryland 21201-2288

WHO MAY APPLY: **Open to all Officers of the MDARNG in the rank of MAJ.**

DESCRIPTION OF DUTIES: Plans and Policy Officer assigned to the JFHQ G4 Office. Develop command logistics guidance and support plans for state and federal missions. Assists the Plans and Policy Branch Chief in developing and implementing MDARNG logistics plans, policies, and procedures. Responsibilities include leading a Supply and Assistance Instruction Team (SAIT) for one of the Major Subordinate Commands, overseeing the Command Supply Discipline Program (CSDP) within the assigned Brigade and coordinates supply assistance visits and inspections between DOL and Major Subordinate Command (MSC) subordinate units. Identifying supply management and CSDP deficiencies, recommending and monitoring corrective actions plans, developing reports, identify significant findings, make recommendations, develop trend analysis, and coordinate group training classes to continually improve and update supply training throughout the assigned MSC.

REQUIRED QUALIFICATIONS: Graduate of Captain's Career Course. Experience as Company Commander and Battalion Level Staff Officer. Must be in Grade of MAJ/O4.

SPECIAL INFORMATION

Position is not gender restricted. Assignment limitations of NGR 600-100 apply.

APPLICATION PROCEDURES

Forward the documents listed below to:

HQ MDARNG, JFHQ
Fifth Regiment Armory
ATTN: COL Wayne Johnson Sr.
29th Division Street
Baltimore, Maryland 21201-2288

1. Military Resume (Biographical Summary) in accordance with format in Appendix H NGR 600-100 (Officer applicants only).
2. Three most current available OERs/NCOERs.
3. DA Form 2-1
4. Personnel Qualifications Record (PQR) printed from UPS.
5. DA Form 705 (APFT Scorecard) within 12 months of the board date. A physical profile may be submitted in lieu of APFT record.
6. Height-Weight Statements within 6 months of the board date. DA Form 5500-R/5501-R must be included if soldier exceeds authorized screening table weight of AR 600-9.
7. Optional applicant memorandum to provide additional information to the president of the selection board not contained in the above listed documents.

All applications will be screened without regard to ethnicity, religion, gender or national origin. Selection will be made the basis of military education, skills and individual experience.

Questions concerning this position vacancy announcement should be directed to:
COL WAYNE JOHNSON SR. Commercial: (410) 576-6827 / E-Mail: wayne.johnsonsr@us.army.mil